

PROGRAMME TITLE	NQF	SAQA ID	CREDITS
BACHELOR OF COMMERCE IN HUMAN RESOURCE MANAGEMENT	7	122726	360

DESCRIPTION

The degree of BCom Human Resources Management is arguably one of the most preferred qualifications both locally and internationally. To pass, one needs to prove that one understands the key value adds that Human Resources Management bring to the table in an organisation especially during this unforeseen and unpredictable labour market, novelty in work culture and business environment. The purpose of the BCT's BCom (Human Resources Management) is to afford students with the quality education and skills required to be an efficient and effective Human Resources manager/officer or for that matter, any manager that leads a team. The graduate will have the appropriate knowledge and skill set to successfully bridge the gap between the new skills requirement within the discipline and the demand for qualified experts that bank the new age skills as HR decision makers.

CAREER FIELDS

With this qualification, successful learners could pursue a career as a:

- HR Manager
- Industrial Relations Manager
- Recruitment Officer
- Training and Development Officer
- HR Administrator
Placement

PROGRAMME OUTLINE**1st Year**

Module	Module Code	Credits	NQF LEVEL	Module	Module Code	Credits	NQF LEVEL
1st Year semester -1				1st Year semester -2			
Fundamentals of Financial Accounting	FFACC2501511	15	5	Introduction to Information Technology	IITECH2501500	15	5
Business Communication	BCOMM2501511	15	5	Training and Development	T&DEV2502500	15	5
Principles of Business Management	PBMAN2501511	15	5	Entrepreneurship and Small Business Management	ESBMAN2501512	15	5
Human Resources Management I01	HRMAN2502511	15	5	Human Resources Management I02	HRMAN2502512	15	5
Total		60		Total		60	

2nd Year

Module	Module Code	Credits	NQF LEVEL	Module	Module Code	Credits	NQF LEVEL
2nd Year semester -1				2nd Year semester -2			
Micro Economics	ECON2501611	15	6	Macro Economics	ECON2501612	15	6
Business Law	BUSLAW2501600	15	6	Business Statistics	BSTAT2501600	15	6
Payroll Management	PAYMAN2501600	15	6	Employee Health and Wellness	EMPHW2502600	15	6
Human Resources Management	HRMAN2502611	15	6	Human Resources Management	HRMAN2502612	15	6
Total		60		Total		60	



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3rd Year

Module	Module Code	Credits	NQF LEVEL	Module	Module Code	Credits	NQF LEVEL
3rd Year semester -1				3rd Year semester -2			
Project Management	PRJMAN2501700	15	7	Strategic Management	STRMAN2502700	15	7
Organisational Development and Change Management	ODMAN2502700	15	7	Group Dynamics and Leadership	GDLEAD2502700	15	7
Human Resources Information Systems	HRIS2502700	15	7	Ethics and Corporate Governance	ECGOV2502700	15	7
Strategic Human Resources Management 301	SHRMAN2502731	15	7	Strategic Human Resources Management 302	SHRMAN2502731	15	7
Total		60		Total		60	

TYPE OF PROGRAMME

The programme duration is 3 years on a full-time basis, or 4 years on a part-time basis. Tuition is face to face and is scheduled per campus. Programmes are offered during the week on a full-time and part-time basis. Part-time tuition is scheduled as per the stipulated academic year planner.

ADMISSION REQUIREMENTS

The minimum entry requirement for the Bachelor of Commerce in Human Resource Management is the following:

- A National Senior Certificate (NSC) with Degree endorsement, or
- An equivalent NQF level 4 qualification with proven proficiency in English
- A National Certificate Vocational (NCV) at NQF Level 4 with Degree endorsement, or
- Amended Senior Certificate (ASC), with Degree endorsement, or
- A Senior Certificate (SC), with University Exemption or Degree endorsement, or
- Foreign School Leaving Certificate that complies with minimum admission requirements for Degree study as gazetted by the Matriculation Board (Equivalency evaluation is completed with the Matriculation Board),
- A Higher Certificate; an Advanced Certificate or Diploma
- It is possible in some cases, to gain entry into the programme on the basis of Recognition of Prior Learning (RPL)

LEARNER MATERIAL

Prescribed textbook lists will be provided by the academic department at your campus. Students will receive electronic versions of the study guides for this programme.

PRICING

Enquire at the Berea College of Technology campus for a current programme pricelist.

ADDITIONAL COSTS

Students must make provision for additional items such as textbooks, stationery, supplementary examinations, research costs and printing of study guides etc.

EXAMINATION AUTHORITY

All Examinations are held and administered by Berea College of Technology.

CERTIFICATION

On successful completion of the programme the student will receive at a Graduation Ceremony a Berea College of Technology Bachelor of Commerce in Human Resource Management Certificate.



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ARTICULATION

The Bachelor of Commerce in Human Resources Management articulates horizontally with a number of other Bachelor of Commerce Programmes that the institution is offering currently.

The BCom(HRM) programme articulates diagonally with the Bachelor of Business Administration, Bachelor of Marketing Management, Bachelor of Commerce in Entrepreneurship, Bachelor of Commerce in Supply Chain Management, and Bachelor of Commerce in International Business offered at other registered private and public higher education institutions. The programme also articulates horizontally, vertically, and diagonally with a variety of Human Resources Management programmes offered by institutions both locally and internationally.

A qualification will not be awarded for early exit from the Bachelor of Commerce in Human Resources Management

FURTHER STUDIES

Please enquire at the nearest Berea College of Technology campus for the prospectus containing post-certificate studies. Admission to further your studies at a different institution remains the prerogative of each institution and its academic council.

DISCLAIMER

The information contained in this fact sheet is accurate at the time of printing. However, factors beyond Berea College of Technology control (such as environmental, regulatory or technical changes) may cause the contents of this fact sheet or of the programme to change. In the event of any such change, Berea College of Technology will formally notify current learners. All possible measures will be taken to minimise inconvenience to learners.

Name of Learner: I....., hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this qualification.

Signature of Learner:

Name of Legal Guardian:
(if applicable)

Signature:

Name of Sales Consultant:

Signature:

Name of Head of Department:

Signature:

Date:

* Please note the original signed copy should be kept on the learner record file.

