

PROGRAMME TITLE	NQF	SAQA ID	CREDITS
DIPLOMA IN ACCOUNTING	6	24414	360

DESCRIPTION

The purpose of this programme is to enable learners to gain professional qualifications in the accounting field to meet the demands of the employment sector. The programme has been designed to meet learners who wish to pursue a career in the accounting field. It gives the learner a solid grounding in the skills of accounting. The programme successfully prepares learners to become assistants to accountants / bookkeepers/ financial managers. This programme will hopefully spur the learner to continue to study in the accounting field and continue the philosophy of life- long learning.

CAREER FIELDS

With this qualification, successful learners could pursue a career as a:

- Junior Bookkeeper
- Assistant to Financial Manager
- Junior Accountant Assistant
- Accounts Clerk

PROGRAMME OUTLINE

Module	Module Code	Credits	NQF	Module	Module Code	Credits	NQF
1st Year							
1st Year, 1st Semester				1st Year, 2nd Semester			
Financial Accounting 101	FACC32511	10	5	Financial Accounting 101	FACC32512	10	5
Cost & Management 101	CMAN32511	10	5	Cost & Management 101	CMAN32512	10	5
Economics 101	ECON32511	10	5	Economics 101	ECON32512	10	5
MANAGEMENT 101	MAN32511	10	5	MANAGEMENT 101	MAN32512	10	5
End User Computer 101	EUCOM31511	10	5	End User Computer 101	EUCOM31512	10	5
Communication 101	COMM32511	10	5	Communication 101	COMM32512	10	5
Total		60		Total		60	
Module	Module Code	Credits	NQF	Module	Module Code	Credits	NQF
2nd Year							
2nd Year, 1st Semester				2nd Year, 2nd Semester			
Financial Accounting 201	FACC32621	15	6	Financial Accounting 202	FACC32622	15	6
Cost & Management 201	CMAN32621	15	6	Cost & Management 202	CMAN32622	15	6
Internal Auditing 201	AUDIT32621	15	6	Internal Auditing 202	AUDIT32622	15	6
Principles of Law 101	PLAW32621	15	6	Principles of Law 102	PLQW622	15	6
Total		60		TOTAL		60	
Module	Module Code	Credits	NQF	Module	Module Code	Credits	NQF
3rd Year							
3rd Year, 1st Semester				3rd Year, 2nd Semester			
Financial Accounting 301	FACC32631	10	6	Financial Accounting 302	FACC32632	10	6
Cost & Management 301	CMAN32631	10	6	Cost & Management 302	CMAN32632	10	6
Internal Auditing 301	AUDIT32631	10	6	Internal Auditing 302	AUDIT32632	10	6



PROGRAMME TITLE	NQF	SAQA ID	CREDITS
DIPLOMA IN ACCOUNTING	6	24414	360

Taxation 301	TAXAT 32631	10	6	Taxation 302	TAXAT 32632	10	6
Work-based Learning 301	WBL31631	15	6	Corporate law 300	CPLAW32600	10	6
				Pastel Accounting 300	PACC32600	10	6
				Work-based Learning 302	WBL31632	15	6
Total		55		Total		75	

TYPE OF PROGRAMME

The programme duration is 3 years on a full-time basis, or 4 years on a part-time basis. Tuition is face to face and is scheduled per campus. Programmes are offered during the week on a full-time and part-time basis. Part-time tuition is scheduled as per the stipulated planner.

ADMISSION REQUIREMENTS

- A Grade 12 Certificate with admission to diploma studies
- Grade 12 Accounting and English
- An NQF level 4 qualification or equivalent
- Prior learning is taken into consideration on the merit of each learner and the unique circumstances of each learner.

LEARNER MATERIAL

Prescribed textbook lists will be provided by the academic department at your campus. Students will receive electronic versions of the study guides for this programme.

PRICING

Enquire at the Berea College of Technology campus for a current programme pricelist.

ADDITIONAL COSTS

Students must make provision for additional items such as textbooks, stationery, supplementary examinations, research costs and printing of study guides etc.

EXAMINATION AUTHORITY

All Examinations are set by Berea College of Technology.

CERTIFICATION

On successful completion of the programme, the student will receive a Berea College of Technology Diploma in Accounting

ARTICULATION

With this programme learners can further there be learning both horizontally and vertically. Learners can receive credits at our institution and move onto other programmes offered at our Institution or they may obtain credits from public institutions and progress vertically. The Professional training obtained from this programme allows our learner's entrance additional Qualifications the credits obtained can be used as evidence for RPL for other qualifications

FURTHER STUDIES

Please enquire at the nearest Berea College of Technology campus for the prospectus containing post-certificate studies. Admission to further your studies at a different institution remains the prerogative of each institution and its academic council.



PROGRAMME TITLE	NQF	SAQA ID	CREDITS
DIPLOMA IN ACCOUNTING	6	24414	360

DISCLAIMER

The information contained in this fact sheet is accurate at the time of printing. However, factors beyond Berea College of Technology control (such as environmental, regulatory or technical changes) may cause the contents of this fact sheet or of the programme to change. In the event of any such change, Berea College of Technology will formally notify current learners. All possible measures will be taken to minimise inconvenience to learners.

Name of Learner: I....., hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this qualification.

Signature of Learner:

Name of Legal Guardian:
(if applicable)

Signature:

Name of Sales Consultant:

Signature:

Name of Head of Department:

Signature:

Date:

* Please note the original signed copy should be kept on the learner record file.

